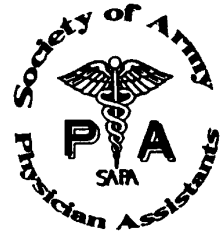




SAPA

Society of Army Physician Assistants



"A Civilian Organization Representing Army PA's"

General Membership Meeting
Thursday, 26 April 2007

Meeting was called to order at 1353

DIRECTORS PRESENT: President: Frank Piper
President Elect and Membership Director: Paul W. Lowe
Immediate Past President: Steve Ward
Treasurer: Jim Miller
Secretary: Casey Bond
Director of Active Duty: Sherry Womack

DIRECTORS ABSENT: Executive Director: Hal Slusher (Excused)
Director of Reserves: Richard Tea
Director of National Guard: Michael Labelle

CONFERENCE STAFF: Conference Registrar: Bob Potter
Conference Coordinator: Pat Malone

COMMITTEE CHAIRS: Sales Booth: Steve Ward
Sean Grimes Scholarship Committee: Don Black

GENERAL MEMBERSHIP: Sixty-two (52) members were in attendance. A quorum was present.

Frank welcomed the members and thanked them for their attendance.

REPORTS:

1. **Past President:** Steve thanked the Society for all the support they gave him last year and recognized the hard work done by the conference staff Pat and Dave. He stated one thing we need to do is to let the younger guys know what SAPA does for them and let them know that we need their support to continue in the future.

2. **President:** Frank stated that the main function SAPA does during the year is to put on the conference and he thanked all those who volunteer to make this happen. He also stated he welcomed any new volunteers who wished to assist.

3. **President-Elect: Paul** thanked the society for sending him to the Core Conference this year. He stated that it was a very valuable learning experience and he recommended SAPA continue to send new President Elects.

P.O. Box 07490, Ft. Myers, FL 33919

4. Secretary: Casey requested that the membership review the minutes of the 27 April 2006 General Membership meeting. Tom Matherly made a motion to accept the minutes as written. The motion was seconded and the motion carried.

5. Treasurer: Jim mentioned that the current financial status of SAPA is sound with \$278,004.98 on deposit (including the money market account, the checking account, and CDs); this was approximately \$8,000 less than a comparison to last year. Jim thanked all who participated in the recruitment of exhibitors. Jim asked the membership to review the Treasurer's Report (Enclosure 1). Jim stated he investigated opening a USAA account but that it was not an option since SAPA was not a USAA member. In response to a question, Jim informed the BOD of the fees for utilizing credit card sales which are \$38 per year and 1.5 percent of each sale in addition to a \$5 per moth fee for American Express. Stan Shank asked that the Treasurer and the BOD consider setting up a separate account specifically earmarked for the scholarship fund as this may encourage people to contribute to the fund. He added that he had received feedback from some members that they did not like purchasing raffle tickets or other items that in their promotion stated proceeds of the sale went to the scholarship fund when it appears that they may be going into the general operational fund. Jim assured the membership that what SAPA takes in for scholarships to include booth sales and raffles or any other proceeds which we say goes to scholarships; that money is used exclusively for scholarships. Discussion followed and the BOD decided to take up this topic at their close out meeting on 27 April. Sherry Morrey moved to approve the Treasurer's Report as written. The motion was seconded and the motion carried.

6. Executive Director: (Absent) Frank informed the membership that Hal was absent to attend to matters of his health. He wanted to reflect in our minutes that we were thinking of him and praying for him and hopefully he would be joining us shortly. He stated that Hal anticipated that he would be able to attend the AAPA meeting in Philadelphia next month and he hoped to see him there.

7. Conference Committee: Pat thanked everyone for attending the conference and stated that without them there wouldn't be a conference. He stated this year we have 523 attendees, down only a few from last year which is good considering the amount of people deployed. He thanked the BOD, and the entire conference staff for helping to make this year's conference another success. Pat stated next year the conference would be held at the same location from 21-25 April.

8. Director of Active Duty: Sherry stated that the active duty PAs were either there in theater or on their way there and that she was headed there this Saturday.

9. Director of Reserves: (Absent) Frank stated that most of the Army reserve PAs have been deployed.

10. Director of National Guard: (Absent)

11. Membership Director: Paul called everyone's attention to the Membership Report (Encl 2). Paul reported a total of 842 members as of today. The Fellow members is 142, Associate members 423, Affiliate or Other members 175, Life members 43, Honorary members 12, Student members 37 totaling 832 and 10 for information only for a grand total of 842. He stated every year he moves people from active membership over to the inactive data base files or former members. That data base totals 516. He said he purged the data base of fellow members whose AAPA membership had lapsed. The total numbers that AAPA gives SAPA credit for claiming SAPA as their constituent chapter is 607. Steve reminded members of the importance in renewing their AAPA membership by 31 January and claim SAPA as their constituent chapter in order for SAPA to get credit. Paul stated he updated the Membership portion of the Policies and Procedures Manual and updated the membership renewal form and that he worked closely with AAPA regarding SAPA membership. Paul reviewed membership categories and stated that voting members included Fellow members, Associate members

and the Life members. The remaining members are non-voting members. It was suggested that the newsletter encourage former members to rejoin SAPA and to include a "Lost Souls" article encouraging those who know how to reach former members to contact them and encourage them to rejoin.

12. Sales Booth Committee: Steve thanked everyone who visited the sales booth and all the volunteers who worked the booth, specifically Tom Matherly, Laurie Wysong, Bob Egbert and Rita Ward. He stated the top bid on the homemade quilt donated by Laura Hume was \$175 and that the BOD would be sending Laura a thank you letter expressing SAPA's appreciation. He acknowledged Sharon Joy Fosler for being the biggest contributor to the on site sales booth this year. He mentioned the new striking of the SAPA coin removing the apostrophe s. He stated they would turn a better profit this year.

13. Conference Registration Coordinator: Bob stated that as of today there were 527 conference registrants down, only 39 from last year. He stated that taking into account exhibitor fees and registration fees we were only down \$2,000 compared to this time last year. Bob asked the members to have any known potential exhibitors to get in touch with him. He stated that the forms for next year were already prepared and could be picked up at the office. He informed the membership of his decision to switch web site companies due to the excessive fees of the previous company.

OLD BUSINESS: None

NEW BUSINESS:

1. Jim Kielek asked if there was any consideration given to prorating the conference registration. Bob stated we were not set up to do that and it was an all or nothing registration, especially since it was already such a bargain.
2. Irvin Fish stated that some of the audio visual equipment needed to be updated. He was advised to take that up with the technology committee chair and present their recommendations to the BOD.
3. Stan Shank stated that the conference was not the same this year due to the absence of Hal. He further stated that Hal had done more for SAPA and for PAs in general than anyone he knew. He moved that the President and BOD, on behalf of the membership, send Hal a letter stating how much we missed him and how much we appreciate his service to this organization and wishing him well. The motion was seconded and the motion unanimously passed. Paul volunteered to write and send the letter.
4. Frank stated that we certainly expect Hal to be active in the organization for years to come but there is a point at which there has to be some plan to get new folks to come on as older members move on. As some of these folks move on we have to have new people to fill in and take over. He stated it is called secession planning at the VA and a lot of organizations are facing the same thing right now as the baby boomer population starts to get close to retirement. Hew strongly encouraged younger members to step forward and get involved. Casey stated the BOD could mentor new people as well. Frank also said a good opportunity to learn how things work at the macro level was to sit in on the HOD meeting at the AAPA conference.
5. Frank reminded the membership of the SAPA reception at the AAPA conference and invited them to come by and enjoy refreshments and socializing. He also informed them that SAPA would be participating in the Joint Federal Services dining out. Karen Reedy suggested putting information about the dining out on the web site and Bob said that he would.

6. Casey solicited anyone with a talent for newsletter editing and interested in taking that over to let him know. Casey said he would investigate reinitiating the best article award.
7. Charles Jennings issued a challenge to all PA students to submit poster presentations next year.
8. Nominations – Paul opened the floor for nominations for positions on the BOD of SAPA and delegate to the AAPA House of Delegates. Paul reminded members that nominees must be a fellow member of SAPA and a member of AAPA since SAPA is a constituent chapter of AAPA. Karen Reedy nominated Mike Champion for the office of President-Elect. Karen confirmed that Mike accepted the nomination. Paul stated he would have to confirm Mike’s AAPA and constituent chapter status prior to placing Mike’s name on the ballot. Steve Ward self declared for the office of President-Elect. Lloyd Buckmaster nominated Pat Malone for the office of President-Elect. Pat accepted the nomination. Hearing no other nominations, Paul closed the nominations for President-Elect. Paul opened the nominations for Treasurer. Tom Matherly nominated Jim Miller for the office of Treasurer. Jim accepted the nomination. Hearing no other nominations, the nominations for Treasurer were closed. Paul opened the nominations for the office of Secretary. Frank nominated Karen McMillan for the office of Secretary. Karen accepted the nomination. Hearing no other nominations, Paul closed the nominations for Secretary. Paul opened the floor for nominations for the position of Director of Active Duty. Sherry Womack nominated Charles Jennings for the office of Director of Active Duty. Pauline Gross self declared for the office Director of Active Duty. Hearing no other nominations, Paul closed the nominations for Director of Active Duty. Paul opened the floor for nominations for the position of Director of National Guard. Frank nominated Michael LaBelle for the position of Director of National Guard. Paul said he would confirm Mike’s acceptance of the nomination prior to placing his name on the ballot. Don Black nominated Nolan Wright for the position of Director of National Guard and confirmed that he accepted the nomination. Hearing no other nominations, Paul closed the nominations for the position of Director of National Guard. Paul opened the floor for nominations for the office of Director of Reserves. Frank Piper self declared for the office of Director of Reserves. Hearing no other nominations, Paul closed the nominations for the position of Director of Reserves. Paul opened the floor for nominations for alternates to the AAPA House of Delegates. Bob Potter, Hal Slusher, Steve Ward, Pat Malone, and Dave Paulson were nominated to be alternates to the AAPA House of Delegates and all accepted the nomination. Hearing no other nominations, Paul closed nominations for alternates to the AAPA House of Delegates. There were no other nominations from the floor and nominations were closed. The official ballot will be mailed immediately following the conclusion of this conference and it will include a space for write-in votes in each category. The President will serve as the primary delegate to the AAPA House of Delegates.

ADJOURNMENT:

Hearing no further business, Frank entertained a motion to adjourn. Tom Matherly so moved, Paul seconded the motion and the motion carried. The meeting adjourned at 1555 hrs.

Respectfully submitted:

Casey Bond
Secretary

Approved by:

Frank Piper
President

